



# West Side Health Care District

119 Adkisson Way, Taft, CA 93268 (661) 765-7234

## BOARD MEETING MINUTES

Thursday, August 25, 2022, at 2:00 pm

1. CALL TO ORDER

Board Vice President, Adele Ward, called the meeting to order at 2:01 pm. Summer Wood-Luper led the Pledge of Allegiance. Those present were:

Eric Cooper	Board President
Adele Ward	Board Vice President
Ginny Miller	Board Secretary/Treasurer
Jan Ashley	Board Member
Darren Walrath	Board Member
Ryan Shultz	Executive Director
Robyn Melton	District Manager

In attendance, Medical Director, Dr. Ron Ostrom, Clinic Director, Summer Wood-Luper, and community member, Cory Morse.

2. PUBLIC INPUT- None

3. APPROVAL OF MINUTES

The Board meeting minutes were reviewed. After discussion, the Minutes of Thursday, July 28, 2022, were approved by the Board of Directors.

4. FINANCIAL REVIEW

The Financial Statements of July 2022 were reviewed by CPA, Kelly Hohenbrink. After discussion, a motion was made by Ginny Miller to approve the July 2022 financial statements. Darren Walrath seconded. Motion carried.

5. ANNUAL REVIEW AND APPROVAL OF POLICY AND PROCEDURES

After review and discussion, Jan Ashley made a Motion to approve the policies and procedures. Ginny Miller seconded. Motion carried. The West Side Family Health Care Policy and Procedures that were reviewed were:

Adverse Drug Reaction, Age Restriction, Kern Health Systems Specialist Request, Organization of Nursing Personnel, Preventative Maintenance Inspections, Late Arriving Unscheduled Patients, and Waived Testing-Bilirubin Meter.

6. ADMINISTRATIVE STAFF REPORT

July 2022, General Information- Attached for informational purposes only.

No action.

7. BOARD COMMITTEE REPORTS

- a. Finance Committee-Nothing further at this time.
- b. Facilities Committee- Nothing further at this time.
- c. Community Outreach Committee- Nothing further at this time.
- c. Personnel Committee- Nothing further at this time.
- d. Additional Board Member Input- Nothing further at this time.

8. ITEMS FOR FUTURE AGENDA

Nothing at this time.

9. ADJOURNMENT

At 2:51pm, the Board made a motion to Adjourn the Board Meeting of August 25, 2022 was adjourned.

Respectfully Submitted:

  
Ginny Miller, Board Secretary/Treasurer